



Video 18: Converting CDs

- If you own the copyright of a CD, it is easy to convert the tracks and add them to your StoryPhones BookShelf library. ***You need to be in adult mode to do this.***
- Open the StoryPhones software and put your audio CD into the CD drive.
- In the BookShelf software, move to the folder in which you wish to add the tracks and double click on the add content icon on the bookshelf.
- A pop up window will now appear. Select the option to *'Import by copying them from an audio CD'*.
- You can rename the tracks before they are imported by selecting a track, typing the new name into the name box and then clicking the *'Rename'* button.
- Make sure that all the tracks you wish to copy over have been ticked and have been re-named if you wish to do so, and then click the *'Convert'* button.
- It may take quite a few minutes to convert the tracks but a progress bar will show you how long this is taking.
- Once complete, the window will disappear and your tracks will be listed in the currently displayed folder.
- Alternatively, you can click the blue *'Convert'* button underneath the BookShelf panel and follow the same process.

*If you would like more advice, please phone our free customer support line on **0845 652 0907***